

28 October 1977

MEMORANDUM FOR: Acting Deputy Director of Central Intelligence

FROM :
Assistant to the Acting Deputy Director
of Central Intelligence

SUBJECT : Director's Request for FY 78 Personnel Planning
Documents

1. Attached is a draft reply to the Director's request for personnel planning documents. would like you to take a look at the draft to see if you would o.k. this kind of reply going to the Director. I recommend that you approve such a reply because it explains the APP and PDP and also would eliminate a duplication of work. The Office of Personnel is having problems with some of the Directorates responding on time. The problem seems to be getting worse each year and a request from you to the delinquent offices would reemphasize the high-level interest in the planning documents.

2. Please return the draft to me and I will see that it gets back to

Attachment:
As Stated

*Drop memorandum #1 - make a
message to the saying that
it is
that specifically the DCI wants
briefed a APP by Jan 1 for me - 19
has - date 1977*